

RENEWAL APPLICATION

Board of Pharmacy
301 South Park
PO Box 200513
Helena, MT 59620-0513

License No.:
Renew Date:

(406) 841-2356

Your Montana Certified Pharmacy Technician license will expire on June 30.

TO RENEW ONLINE GO TO: LicenseRenewal.mt.gov

OR:

In order to renew your license via mail:

- 1) Answer the disciplinary question at the bottom of the form.
- 2) Submit a check or money order for \$25.00, made payable to the Board of Pharmacy.
- 3) Renewals postmarked after June 30th will be assessed a penalty fee of \$25.00, increasing the total amount due to \$50.00. NO EXCEPTIONS!
- 4) Sign the completed renewal application.
- 5) Return the renewal application to the Board office postmarked by June 30th.
- 6) A renewal returned to a licensee for any reason must be re-postmarked by June 30th to avoid paying the late fee.

You may not practice as a Certified Pharmacy Technician in Montana after June 30 until you have renewed your license. Signing this application verifies that you have a current PTCB certificate. You may be subject to an audit after the renewal cycle is complete.

ANY NON-COMPLIANCE DETERMINED BY THE AUDIT WILL BE HANDLED BY THE BOARD AS A DISCIPLINARY MATTER.

Incomplete or unsigned renewal applications will not be processed and will be returned.

LEGISLATION PASSED IN THE 2005 SESSION PROVIDES THAT A LICENSEE HAS 45 DAYS TO RENEW HIS/HER LICENSE FOLLOWING THE DEADLINE BY PAYING BOTH THE RENEWAL FEE AND THE LATE FEE. ANYONE RENEWING 46 DAYS OR MORE AFTER THE JUNE 30 DEADLINE MAY HAVE A COMPLAINT FILE OPENED, AND THE POSSIBILITY OF UNLICENSED PRACTICE MAY BE ADDRESSED BY THE BOARDS DISCIPLINARY SCREENING PANEL.

Yes___No___Have any legal or disciplinary actions been instituted against you since your renewal? If so, please attach copies of the document that initiated each action and all final orders. Mont. Code Ann. Sec 37-1-105 requires that you report this information. Failure to accurately furnish the information is grounds for denial or revocation of your license.

MILITARY EXEMPTION: Section 37-1-138, MCA, provides for the suspension of collection of license fees, the suspension of continuing education requirements, and the suspension of certain disciplinary actions for persons in military service who affirmatively request that their license be placed on inactive status. Therefore, upon receipt of verification of active military service and submission of this completed form, the board will place such person's license on inactive status.

Your signature:_____ Date: _____

DO NOT SEND CASH